
Public Comment Open to the public for comments limited to three minutes

Council Roundtable Open to comments by the Council

Next ICH Meeting The next Interagency Council on Homelessness meeting is scheduled for:

April 28, 2010
9:00 am – 11:00 am
County Government Center, Citrus Room
385 North Arrowhead Ave.
San Bernardino, CA 92415

For more information please contact:
Office of Homeless Services
850 E. Foothill Boulevard
Rialto, CA 92376
(909) 873-4423
<http://hss.sbcounty.gov/ohs/>

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 873-4423 AND THE OFFICE IS LOCATED AT 850 E. FOOTHILL BLVD. RIALTO, CA. 92376. <http://hss.sbcounty.gov/ohs/>

AGENDA AND SUPPORTING DOCUMENTATION IS AVAILABLE ON THE INTERNET: [N.A.](#) OR CAN BE OBTAINED AT 850 E. FOOTHILL BLVD RIALTO, CA. 92376

**Minutes for San Bernardino County Homeless Partnership
Interagency Council on Homelessness**

November 16, 2009
9:30 a.m. – 10:30 a.m.
Government Center – Fifth Floor
385 N. Arrowhead Avenue – Citrus Room
San Bernardino, CA 92415

Minutes Recorded by Crista Wentworth

TOPIC	PRESENTER	ACTION/OUTCOME
Call to Order	Josie Gonzales	<ul style="list-style-type: none"> • Introductions were made by all.
Public Comment	Josie Gonzales	<ul style="list-style-type: none"> • There were no public comments.
DISCUSSION ITEM		
Approve Grant Review Committee Recommendations for Continuum of Care Application	Isaac Jackson	<ul style="list-style-type: none"> • Recommendations for funding consist of the following projects: New Projects: <ul style="list-style-type: none"> ○ Housing Authority of San Bernardino – Laurelbrook Estates II ○ Housing Authority of San Bernardino – Project Gateway ○ Mary’s Mercy Center ○ New Hope Village, Inc. – New Hope, Too. ○ The Salvation Army Renewal Projects: <ul style="list-style-type: none"> ○ Housing Authority of the County of San Bernardino ○ Inland Behavioral and Health Services, Inc. ○ Inland Counties Legal Services ○ Inland Temporary Homes – Hart to Heart ○ Inland Temporary Homes – Social Services ○ New Hope Village, Inc. ○ The Salvation Army – Path to Prosperity ○ Victor Valley Domestic Violence

<p>Discussion Item – Public Comment</p>	<p>Susan Benner, Housing Authority of San Bernardino and ICH Member</p> <p>Julie Bjork, City of Ontario</p> <p>Kim Carter, Time for Change Foundation (Power Point Presentation)</p> <p>ICH Member abstentions from voting:</p>	<ul style="list-style-type: none"> • Ms. Benner requested the Housing Authority's "Project Gateway", a Shelter plus Care, receive a 10-year grant, instead of the 5-year grant recommendation made by the Grant Review Committee. This project is in partnership with the City of Ontario. • Ms. Bjork requested the Housing Authority application "Project Gateway", be granted the full 10-year, as requested by the Housing Authority. • Ms. Carter requested the application submitted on behalf of Time for Change Foundation be considered for the 2009 HUD Continuum of Care Grant Application. • Susan Benner, Leanne Drieberg, Angela Pasco, Bob Roddick, Allan Rawland.
<p>2009 HUD Continuum of Care Application – Approval</p>		<ul style="list-style-type: none"> • The ICH approved the 2009 HUD Continuum of Care Application with the following members abstaining: Allan Rawland – Conflicts regarding Inland Behavioral Health Services, Inc., and Housing Authority of the County of San Bernardino Susan Benner – Conflict regarding Housing Authority of the County of San Bernardino. <p>(M/S/C Morris/Herbal)</p>
<p>Follow - Up</p>		<ul style="list-style-type: none"> • It was agreed that at the next Interagency Council on Homelessness meeting the priorities of the grant application should be discussed further.

ROUNDTABLE	
<p>Supervisor Gonzales</p> <p>Allan Rawland</p> <p>Lori Herbel</p>	<ul style="list-style-type: none"> • It is imperative that we feel that there is inclusion and we will be working harder to become more familiar with the Continuum of Care process. • Mr. Rawland commended Madam Chair, Supervisor for allowing the open dialogue in this meeting. We should be able to build upon what we have learned today in order for next year's process to become clearer. • In the 10-Year Strategy to End Homelessness it refers to people "at risk" to becoming homeless. She would like to know what the criteria are for "at risk" people. She also has a concern regarding utility assistance, as there are many people in Yucca Valley who could utilize this service.
Adjournment	<ul style="list-style-type: none"> • Being no further business to discuss, the meeting adjourned at 11:30 a.m.
Next Meeting	<p>January 27, 2010 at 9:00 a.m. to 11:00 a.m. Government Center – Fifth Floor – Citrus Room 385 N. Arrowhead Avenue, San Bernardino, Ca 92415</p>

ATTENDEES:

BENNER	SUSAN	Ex. Director – Housing Authority of San Bdno	909-	sbenner@hacsb.com
BJORK	JULIE	Housing Director – City of Ontario	909-395-2307	bjork@ci.ontario.ca.us
BRAZIER	ANTHONY	Foothill AIDS Project	909-482-2722	abrazier@fapinfo.org
CARTER	KIM	Director – Time for Change Foundation		karter@timeforchange.org
COLEMAN	REGINA	Asst. County Counsel	909-387-3266	rcoleman@cc.sbcounty.gov
COLLETTI	JOE	Urban Initiatives		
DRIEBERG	LEANNE	CEO-Inland Temporary Homes	909-796-6381	leanne@ithomes.org
DRUMWRIGHT	TRANDA	City of Rancho Cucamonga		
GONZALES	JOSIE	Supervisor – Fifth District	909-387-4565	jgonzales@bos.sbcounty.gov
HAMILTON	CHRISTY	Staff Analyst – OHS	909-387-0474	chamilton@hss.sbcounty.gov
HAMMAN	KAROL	HS-ASD	909-388-0338	khamman@hss.sbcounty.gov
HARRISON	JON	Mayor – City of Redlands	909-798-7533	jharrison@cityofredlands.org
HAUGAN	LINDA	Asst. County Administrator Human Services	909-387-4717	lhaugan@hss.sbcounty.gov
HEESEN	CHERYL	Ex. Director – Redlands Family Service Association	909-	rfsheryl@hotmail.com
HEIN	MIKE	V.P. – Mary's Mercy Center	909-989-7428	mikejhein@yahoo.com
HERBEL	LORI	Councilmember – Town of Yucca Valley	760-	townclerk@yucca-valley.org
HERNANDEZ	THOMAS	Grant Writer – CAO's Office	909-387-3195	thernandez@cao.sbcounty.gov
JACKSON	ISAAC	Homeless Svcs Coordinator-OHS	909-387-7445	ijackson@hss.sbcounty.gov
MARDIS	CHRIS	Field Representative – Supervisor Fifth District	909-387-3127	cmardis@bos.sbcounty.gov
MITCHEL	ANDREA	Grant Writer	213-700-	

MORRIS	GARNER	Community Service Liaison – Supervisor First District	760-955-5400	gmorris@bos.sbcounty.gov
MYLES	ANGELA	Ex. Director – House of Prayer		director@hopgom.com
MYLES	VICTOR	Dep. Director – House of Prayer		director@hopgom.com
NICKOLS	PATRICIA	Director – Community Action Partnership	909-723-1514	plnickols@capsbc.sbcounty.gov
ORTIZ	RALPH	Deputy Director- DBH	909-382-3088	rortiz@dbh.sbcounty.gov
PASCO	ANGELA	Ex. Director – New Hope Village, Inc.	760-985-9580	Newhopevillageinc@yahoo.com
PAXTON	KENT	Mayor's Office – City of San Bernardino	909-	Paxton_ke@ci.san-bernardino.ca.us
QUICK	JERI	Staff Analyst – HS	909-388-0255	iquick@hss.sbcounty.gov
RAWLAND	ALLAN	Director – DBH	909-382-3084	arawland@dbh.sbcounty.gov
RODDICK	ROBERT	Managing Attorney, Inland Counties Legal Services	951-320-7514	rroddick@icls.org
TEDDER	NANCY	TCMP – CBSW	951-782-4479	Nancy.tedder@cdcr.ca.gov
THOMAS	CaSONYA	Chief Deputy Director – DBH	909-382-3080	cathomas@dbh.sbcounty.gov
WENTWORTH	CRISTA	Secretary – OHS	909-387-7448	wentworthc@hss.sbcounty.gov

RATING CRITERIA

RENEWAL PROJECTS	TYPE	Renewal Request	Perm. Housing Bonus	TERM		1		2		3		4		5	6
				EFFECTIVENESS		POPULATION		EFFECTIVENESS		LEVERAGE		APP.	HOUSING		
				Beds	Annual Per Bed	Chron.	Other Pop.	Hqg.	Empl.	\$	%				
HA SB County	S+C							8	SM	62%	1%				
IBHS-Project Home Again	SSO	\$ 957,063		1				47			2%				
Inland Counties Legal Services	SSO	\$ 38,395		1				18			10%				
ITH-HART to Heart	TH	\$ 121,170		1	41	\$ 3,128	0			100%	100%				
ITH-Social Services	TH	\$ 133,892			25	\$ 5,362	0			80%	10%				
New Hope Village	TH	\$ 87,375		1	23	\$ 2,899	3			47%	41%				
Sal. Army Path to Prosperity	TH	\$ 180,621		1	27	\$ 5,871	2			89%	54%				
Victor Valley Domestic Violence	TH	\$ 253,637		1	72	\$ 3,568	0	DV		75%	44%				
TOTAL RENEWAL REQUEST		\$ 1,181,186			189	\$ 6,283	73								

NEW PROJECTS	TYPE	Pro-Rata	Perm. Housing Bonus	Annual		Lev.	Empl.	Housing	Lev. %	App.	Housing %	
				Beds	Per Bed							
Leurebrook Estates II	S+C	\$ 3,666,760		10	118	\$ 3,124		\$ 3,666,760	100%	N/A	3,666,760	100%
Project Gateway	S+C	\$ 610,000		60		\$ 2,700		\$ 610,000	100%	N/A	610,000	100%
Mary's Mercy Center	TH	\$ 347,513		2	68	\$ 1,975		\$ 1,105,000	316%	N/A	20,340	8%
New Hope Too	PH	\$ 78,000		5		\$ 7,800		\$ 175,100	228%	N/A	55,722	75%
The Salvation Army	TH	\$ 380,224		3	48	\$ 5,974		\$ 624,741	61%	N/A	620,798	73%
TOTAL NEW REQUESTS		\$ 4,064,497	\$ 160,010	400	\$ 4,278			\$ 4,259,601	103%		\$ 5,203,820	60%

TOTAL PRO-RATA PROJECTS	\$6,075,143
TOTAL HOUSING BONUS PROJECTS	\$616,101
Funds Available	\$9,104,961
Funds Unallocated	\$29,293
TOTAL REQUEST TO HUD	\$6,691,863

Leverage	\$ 6,289,801	103%
Housing	\$ 5,203,820	80%

CODE

S+C = Shelter Plus Care (rental assistance program)

SSO = Social Services program

TH = Transitional Housing

PH = Permanent Housing for Disabled Homeless Person/Family

**San Bernardino County Homeless Partnership
Interagency Council on Homelessness**

BY-LAWS

A Continuum of Care is a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. The mission of the San Bernardino County Homeless Partnership is to provide a system of care network that is inclusive, well planned, coordinated, evaluated and accessible to all who are homeless or at-risk of being homeless.

**Article I
Purpose**

The Interagency Council on Homelessness (ICH) is a vital component of the San Bernardino County Homeless Partnership (Partnership) and serves as its policy making body. The Interagency Council will focus on resource development to insure the funding of homeless projects and 10 Year Plan recommendations.

**Article II
Vision**

Provide leadership in creating a “comprehensive countywide network” of service delivery to the homeless and identifying near homeless families, individuals and circumstance through facilitating better communication, planning, coordination, and cooperation among all entities that provide services and/or resources for the relief of homelessness in the County of San Bernardino in a united effort to eliminate homelessness county-wide.

**Article III
Duties**

The ICH is charged with directing, coordinating and evaluating all of the activities related to implementation of the 10-Year Strategic Plan to End Homelessness. ICH members are directed to report progress on 10-Year plan implementation to their colleagues and constitutions following each meeting of the council. ICH will promote collaborative partnerships among San Bernardino County homeless providers and stakeholders in order to carry out implementation activities.

Article IV
Membership

A. Member Designation

The voting Members of the ICH (Members) shall include representatives from the agencies and organizations listed below as designated below. A Member representing more than one category shall receive only one vote. The membership may be changed by amendment to these bylaws.

Office / Agency	Number
Behavioral Health Department	1
Community Action Partnership San Bernardino	1
County Supervisors	2
Elected and unelected officials representing a number of cities	7
Law Enforcement	1
Homeless Management Information System (HMIS) Lead Agency	1
Human Services	1
Public Health Department	1
Public Housing Authority	1
Probation Department	1
Specialty Courts	1
State Department of Rehabilitation	1
Superintendent of Schools	1
211	1
At-large (primarily nonprofit) representatives	5

B. Meeting Attendance

All Members are expected to attend meetings. Member absences will be noted in the minutes. If a Member who has been duly notified of ICH meetings misses three meetings within a one-year period, the Chair shall formally and in writing contact the Member requesting a written response of the ability of the Member's representative to continue participation in the ICH. If a written response acceptable to the Chair is not received within 30 calendar days, then the Chair may ask that a new representative be designated.

Article V
Officers

The ICH shall elect from among its Members a Chair and Vice Chair. Each officer shall serve for a term of two (2) years commencing October 1 and ending September 30 of the second year.

A. Selection of Officers

Officers shall be nominated by the membership and elected to office by a majority vote of the Members present at a meeting in which a quorum has been established.

B. Duties of Officers

1. The duties of the Chair shall include:
 - a. Provide oversight, direction and leadership to the ICH.
 - b. Conduct and facilitate ICH Meetings.
 - c. Coordinate agenda setting with the Office of Homeless Services (OHS)
 - d. Appoint Committee Chairs.
2. The duties of the Vice Chair shall include:
 - a. Perform all of the Chair's duties in the absence of the Chair, unless the Bylaws of the ICH provide otherwise.
 - b. Perform other duties as requested.

Note: In the absence of the Chair and the Vice-Chair the Homeless Services Coordinator shall chair the meeting(s).

Article VII
Vacancies of Offices

Should the office of Chair become vacant prior to the end of the present term, the Vice-Chair shall complete the term of office. The position of the Vice-Chair shall be filled by a special vote at the next regular ICH meeting.

Article VIII
Meetings

A. Regular Meetings

Regular meetings of the ICH shall be held at least quarterly at a time and date determined by the Members, unless modified by a majority vote of the Members at any regular meeting where a quorum has been established.

B. Special Meetings

A special meeting may be called at any time by the Chair, or at the request of the majority of the Members, by delivering personally or by mail or electronically written notice of the date and purpose of the meeting to each Member 48 hours before the time specified in the notice.

C. Governing Rules

Meetings shall be conducted in accordance with the provisions of the Brown Act (Government Code, section 54950, et seq.) and under Robert's Rules of Order. Each member will be provided with a copy of Roberts Rules of Order at installation.

Article IX
Committees

A. Establishing Committees

The ICH may establish Committees and/or subcommittees as may be deemed necessary. Each Committee Chair shall serve for a term of one (1) year commencing October 1 and ending September 30 of the following year, unless the ICH directs otherwise. Committee chairs may be re-elected year after year.

B. Duties of Committee Chairs

The duties of the Committee Chairs shall include:

1. Convene all meetings of their assigned committee.
2. Report findings, recommendations and actions of the committee to the ICH.
3. Provide OHS with minutes of each committee meeting.

Article X
Quorum

One half of the Members, plus one, shall constitute a quorum for the transaction of business. The affirmative votes of at least a majority of the Members present at a meeting in which a quorum has been established shall be required to take any action.

Article XI
Agenda

The agenda for the regular meetings shall be prepared in consultation with the ICH Chair and distributed by OHS to each Member at least seven (7) days prior to the meeting. The agenda should be accompanied by agenda support materials.

Article XII
Agenda Deadline

All matters to be included on the agenda must be submitted to the Chair, Chair's designee, or the OHS at least ten (10) days prior to the meeting.

Article XIII
Minutes

Minutes shall be taken and distributed by OHS. The Chair, and/or OHS shall review and preliminarily approve the minutes prior to distribution. Minutes shall go out with the agenda for approval at the next meeting.

Article XV
Amendments

These bylaws may be amended by a two-thirds vote of the Members present at a meeting in which a quorum has been established.

CERTIFICATE OF OHS

I certify that the above bylaws, consisting of five (5) pages, including this page, are the bylaws of this body as amended by the Members.

Date: _____

By: _____
Isaac Jackson, Homeless Services Coordinator



Interagency Council on Homelessness

Meeting Dates and Location

Times: 9:00 am – 11:00 am

Dates:

Wednesday, January 27, 2010

Wednesday, April 28, 2010

Wednesday, July 28, 2010

Wednesday, October 27, 2010

*Special sessions may be added as needed to discuss the annual HUD Continuum of Care grant submission and/or other critical matters as determined by the ICH Chair.

Location: Government Center – Fifth Floor
385 N. Arrowhead Avenue – Citrus Room
San Bernardino, CA 92415

Please use the parking lot on 4th Street, between Sierra Way and Mt. View Avenues. There is a walkway to the building from this parking lot.

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